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NEW DELHI, THURSDAY, FEBRUARY 15, 2024/MAGHA 26, 1945

SUPREME COURT OF INDIA

NOTIFICATION

New Delhi, the 13th February, 2024

G.S.R. 110(E).— In exercise of the powers conferred by clause (2) of Article 146 of the Constitution of India, Hon'ble the Chief Justice of India hereby makes the following amendments to the Supreme Court Officers and Servants (Conditions of Service and Conduct) Rules, 1961:-

The existing Part II of the Schedule to the said Rules specifying the posts in the Supreme Court Departmental Canteen shall be substituted by the following:-

Sl. No.	Designation of the Post	Minimum Qualification	Method of Recruitment	Experience, if any, prescribed for the post
1	General Manager	Bachelor's degree of a recognized University.	By promotion from the post of Manager-cum-Accountant, Supreme Court Departmental Canteen with prescribed experience.	Minimum 3 years' regular service as Manager-cum-Accountant, Supreme Court Departmental Canteen
			OR	OR
			By deputation	Holding analogous posts in Central/State Govt./High Court on regular basis with 2 years' experience in Administration and Management of Departmental Canteen

Sl. No.	Designation of the Post	Minimum Qualification	Method of Recruitment	Experience, if any, prescribed for the post
				OR Minimum 3 years' regular service as Manager-cum-Accountant in Central/State Govt./High Court
2	Manager-cum-Accountant	Bachelor's degree of a recognized university.	By promotion from the post of Assistant Manager-cum-Store Keeper, Supreme Court Departmental Canteen with prescribed experience.	Minimum 3 years' regular service as Assistant Manager-cum-Store Keeper, Supreme Court Departmental Canteen
			OR By deputation	OR Holding analogous posts in Central/State Govt./High Court on regular basis with minimum 3 years' composite experience with at least 1 year experience in Accounts work.
			OR	OR
		OR Bachelor's Degree in Commerce/Business Studies/Economics/ Public Administration of a recognized University/Institute	OR By direct recruitment	OR 3 years' experience in Accounts work in Central/State Govt./High Court
3	Assistant Manager-cum-Store Keeper	12 th class pass from any Board /Institute recognized by the Government	By promotion from the post of Halwai-cum-Cook/Clerk, Supreme Court Departmental Canteen with prescribed experience	Minimum 3 years' regular service as Halwai-cum-Cook, Supreme Court Departmental Canteen with 1 year experience in handling stores/accounts OR Minimum 5 years' regular service as Clerk, Supreme Court Departmental Canteen
			OR By deputation	OR Holding analogous posts in Central/State Govt./High Court on regular basis with minimum 3 years' experience in handling Stores/Accounts
			OR	OR
		OR Bachelor's degree of a recognized University preferably in Commerce	OR By direct recruitment	OR 3 years' experience in a Government Department/Undertaking/ High Court in handling Stores/Accounts work.
4	Halwai-cum-Cook	10 th class pass from any Board/Institute recognized by the Government	By promotion from the post of Assistant Halwai-cum-Cook, Supreme Court Departmental Canteen with prescribed experience.	Minimum 3 years' regular service as Assistant Halwai-cum-Cook, Supreme Court Departmental Canteen

Sl. No.	Designation of the Post	Minimum Qualification	Method of Recruitment	Experience, if any, prescribed for the post
			OR	OR
			By deputation	Holding analogous posts in Central/State Govt./High Court with minimum 3 years' regular service.
				OR
				Minimum 3 years' regular service as Assistant Halwai-cum-Cook in Central/State Govt./High Court
		OR	OR	OR
		10 th class pass from any Board/ Institute recognized by the Government with Certificate/Diploma in catering	By direct recruitment subject to qualifying Skill Test for Cooking	Minimum 2 years' experience in a Govt. Department/Undertaking/ High Court as Assistant Halwai-cum-Cook
5	Clerk	10 th class pass from any Board/Institute recognized by the Government	By promotion from the post of Canteen Attendant, Supreme Court Departmental Canteen with prescribed experience.	Minimum 3 years' regular service as Canteen Attendant, Supreme Court Departmental Canteen A two week training on Organizational Behaviour, Communication Skill and Accounting Practices from ISTM or any other recognized Institute shall be desirable for the Canteen Attendants for promotion to the post of Clerk
		OR	OR	
		12 th class pass from any Board / Institute recognized by the Government and knowledge of computer operation with a typing speed of 35 w.p.m. on computer.	By direct recruitment	---
6	Assistant Halwai-cum-Cook	10 th class pass from any Board/Institute recognized by the Government	By promotion from amongst Canteen Attendant, Supreme Court Departmental Canteen subject to qualifying Skill Test for Cooking	---
7	Canteen Attendant	10 th class pass from any Board/Institute recognized by the Government	By direct recruitment	---
8	Safaiwala	To be outsourced		

[No. F. 34/2024-SCA(I)]

By Order,

APAMA AJITSARIA, Registrar [Human Resources]